

**Commissioners Present:** Joseph M Prior Chairman, Paul C. DeMaio Vice Chairman, Clerk Marshall L. Harris

**Employees Present:** Superintendent: Craig W. Jalbert; Secretary: Dale Barnes-Johnson

**Open the Meeting:** The meeting was called to order at 3:30 p.m.

**Accept the Meeting Minutes:** Paul made a motion to accept the meeting minutes of March 3, 2021. Marty seconded and it was unanimously voted.

**OLD/NEW BUSINESS:**

**FY2022 Budget** ~ Dale submitted the budget via ClearGov and met with Finance Director Jamie Farnum to go over the indirect cost methodology and budget/rate setting process. Craig is scheduled to Zoom meet with FINCOM Monday March 29<sup>th</sup>. Articles are due April 5<sup>th</sup> Town Meeting is scheduled for May 10, 2021. Other than the Annual Water and Sewer Enterprise Budgets transfers from Sewer Free Cash for the following will be requested:

ATM \$20,000 Hospital Road Station Pump overhaul

STM \$4,800 Hospital Road Station Wet Well Maintenance

STM \$15,000 Hospital Road Station Air Mixing System,

STM \$15,000 for resetting of 13 manholes for Cushman Pease Ave Highway project, contractor will jackhammer remove, plate and then reinstall and adjust the manhole frame and covers after paving takes place.

**Water Management Act (WMA)** ~ Craig has been in contact with Senator Gobi to bring to her attention MassDEP has begun the process of promulgating regulations that would add conservation restrictions to our existing water withdrawal registration.

**Department Activity**

~ Consumer Confidence Report was approved by the Commission to go to print, the reports will be included with the mailing of the April bills.

~ Meter Reading will commence next week.

~ Fire Hydrants were replaced on Cushman Street and Pease Avenue ahead of the Highway paving project.

**NEXT MEETING:** The next meeting was scheduled for April 14, 2021.

**ADJOURN:** A motion was made by Paul and seconded by Marty to adjourn at 4:00 p.m. Motion passed unanimously.

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Marshall L. Harris, Clerk

cc: Selectmen